

## 8M MEDIA & COMMUNICATIONS - THOMAS MURRELL MASTERMIND SERVICES

### **CONFIRMATION OF ASSIGNMENT**

(To be completed by client and returned by Email to Thomas Murrell).

We confirm arrangements for Thomas Murrell to provide The High Viz for Small Biz (TM) Mastermind services for a minimum of three months. The service is paid by credit card monthly at \$800 per month plus GST.

This includes:

Monthly 2x 1-hour face to face mentoring, 1-page marketing plan, unlimited email and phone access plus monthly mastermind meeting.

**Organisation:**

**Client Name:**

**Signed:**

**Dated:**

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#### **Terms & Conditions:**

The standard terms and conditions for commercial transactions between clients and 8M Media & Communications are as follows:

1. Payment terms are by credit card each month. ***Client is invoiced monthly for \$800 plus GST. Minimum 3-month sign-up.***
2. In the event of withdrawal from program after three months, the following cancellation fees are payable:
  - a. Cancellation within 30 days of scheduled next start date after three months of the program requires 50% of the scheduled fee.
  - b. Cancellation within 14 days of scheduled next start date after three months of the program of the project requires 75% of scheduled fee.
  - c. Cancellation within 7 days of a scheduled project start date after three months of the program requires 100% of scheduled fees.
3. **All fees quoted do not include** costs associated with venues hire, catering or travel. Any additional consultation time required during the project that is not included in this proposal will be charged at the scheduled hourly rate.

**Email RETURN TO: THOMAS MURRELL tom@8mmedia.com**